Dear

Greetings and blessings in Jesus’ Name! Our team is anxious to greet you upon your arrival at the 2021 RW360 Annual Conference in September. We are looking forward to seeing longtime friends, as well as meeting new ones! Our eager expectation grows by the day!

We will be sending important information to you during the next few weeks. Each detail/letter will be included in our [**FAQ’s Attendee Checklist**](https://rw360.org/2021-annual-conference-faqs1/)link. Please refer to it often to check for changes or additions.

Also, please take a few minutes to carefully read the following information about **meals and ground transportation** and fill out the [**auto-submit form**](https://rw360.org/rw360-conference-meal-ground-transportation/) with your meal/transportation requests. Your spouse and members of a group who will be attending, **will each need to fill out the auto-submit form**.

**MEALS:**

We are pleased to offer a sandwich or salad option for lunch meals, as well as three entrée options from which you can choose for the Vision Banquet on Saturday evening.

* Please record your preference on the **auto-submit form** above as soon as possible. After 8/6/21 only default meals will be served to conference attendees.
	+ The **default lunch** will be the sandwich options.
	+ The **default banquet meal** will be the bone-in pork chop entrée.
* For meal selections **other than default meals**, you will find “specialty meal tickets” tucked inside your nametag cover. Please set them in front of you at meals so that you will be served the correct entrée. Default entrées will not need specialty meal tickets.
* You will have many great restaurant options in and around the hotel **for meals not included in the registration package.**

**GROUND TRANSPORTATION FROM THE AIRPORT TO THE DOUBLETREE HOTEL:**

The airport is only minutes from the DoubleTree Hotel. Upon your arrival, the following shuttle services will be available for you.

* **The DoubleTree Shuttle**: The hotel vans run every 15 minutes to transport guests to the hotel from the airport.
	+ To request the hotel shuttle service, you can use your mobile phone to call the hotel (406-252-7400) or use the direct line from the terminal to the hotel located in the baggage claim area.
	+ You may have a short wait for the “next” shuttle.
	+ There is **no cost** for this service.
* **The RW360 Shuttle:** Our vans will provide **free shuttle service** for attendees who arrive between **11:00 AM and 6:00 PM on Wednesday (9/8) and Thursday (9/9).**
	+ If you arrive earlier, later or on different days, please use the DoubleTree shuttle.
	+ To locate our vans at the airport, look for our drivers who will be holding RW360 signs.
	+ **To request RW360 shuttle services, please record your flight arrival and departure information on the auto-submit form.**
* **Uber and Lyft options** are also available in Billings.
* If you prefer renting a car, you will also find most [**rental car services**](https://www.flybillings.com/815/Car-Rentals)at Billings Logan International Airport. The DoubleTree Hotel provides **free parking for conference attendees**.

**CONTACT REQUEST:**

Please add your mobile phone number to the auto-submit form in case we need to contact you on your travel day or during the conference.

If you have any questions or needs, please don’t hesitate to let me know. Our staff is always honored to serve you!

*The grace of the Lord Jesus Christ be with your spirit* (Philemon 25).

Warmest blessings,